Annual training calendar

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Reader group: All staff (owned by Compliance)
In a live knowledge base, only signed-in Featherstone employees would see this page. It's public in this demo so you can explore.

New employees complete every course that applies to their role within 30 days of starting. Everyone repeats them on this schedule.

Month	Training	Who
January	BSA/AML and OFAC	All staff
February	Information security and phishing	All staff
March	Fair lending and Reg B	Lending
April	Reg E and disputes	Member service, tellers
May	Elder financial exploitation (Senior Safe Act)	All member-facing staff, supervisors and compliance
June	Robbery and branch safety	Branch staff
September	Reg CC and check fraud	Tellers
October	Privacy and member data	All staff
November	Annual policy review and required reading	All staff

Training records are kept in the learning system, and the compliance team reports completion to the board's supervisory committee each quarter.

Required reading in this knowledge base gives examiners a dated record of who confirmed each policy and when.